

Mackenzie Municipal Water Authority

BOARD OF DIRECTORS MEETING October 2025 Meeting Minutes

The Board of Directors of the MMWA held its regular board meeting on October 21, 2025, in the boardroom of the Administrative Office Building.

Jeffery Johnson called meeting to order at 7:06 p.m.

Members present:

Patti Lowrance – Floydada
Jeffery Johnson- Floydada
Joey Alvarado- Silverton
Justin Graves - Lockney
Bill Marten- Tulia
Cory Hoelting - Tulia

Members Absent:

Jesse Hall- Silverton

Others present:

Jessica Shelton
Michael Shelton
Kamee Casner
Bethany Reyna
Landon Cato
Stephanie Bryan
Leah Montez
Angel Montez

1. QUORUM CHECK, PRAYER AND PLEDGE OF ALLEGIANCE

Jeffery Johnson declared that a Quorum of Directors is present. Bill Marten opened with a prayer.

2. CITIZENS REQUESTS & COMMENTS

Angel Montez informed the Board that he and his wife are in the process of buying a house over at Coronado Shores and 21st Mortgage Company is requesting an additional cooperative agreement be signed by MMWA. He stated that the mortgage gave MMWA the freedom to amend the Cooperative Community Agreement to comply with MMWA policies. Leah Montez asked if there was a survey of the land and informed the Board that she intends to put a fence up at the property.

3. APPROVAL OF THE MINUTES

Motion by Cory Hoelting, seconded by Bill Marten to accept the minutes of the September 2025 regular meeting as printed.

Motion passed without opposition

4. OATH OF OFFICE – NEW BOARD MEMBERS

Joey Alvarado took the Oath of Office for MMWA board members.

5. CONSIDER AND ACT UPON FINANCIAL AND INVESTMENT REPORTS

Jessica Shelton reviewed the September 2025 Financial and Investment Reports and the September 2025 Payment Vouchers for the Board. Motion by Bill Marten, seconded by Patti Lowrance to approve the September 2025

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Financial and Investment Reports and Payment Vouchers for September 2025 as presented/printed.

Motion passed without opposition

6. CONSIDER AND ACT UPON ANNUAL REVIEW OF INVESTMENT POLICY

Motion by Patti Lowrance, seconded by Cory Hoelting to approve the 2025-2026 Investment Policy.

Motion passed without opposition

7. CONSIDER AND ACT UPON REVISIONS TO PERSONNEL POLICY

Motion by Patti Lowrance, seconded by Joey Alvarado to approve the revisions to the 2025-2026 Personnel Policy with the stipulation of adding a personal electronics use section to the policy.

Motion passed without opposition

8. CONSIDER AND ACT UPON CHRISTMAS BONUS FOR EMPLOYEES

Motion by Patti Lowrance, seconded by Cory Hoelting to approve the Christmas Bonus as presented.

Motion passed without opposition

9. CONDUCT CLOSED SESSION UNDER TEXAS GOVERNMENT CODE, ANNUAL EVALUATION AND 2025-2026 SALARIES OF THE GENERAL MANAGER AND PARK SUPERINTENDENT

Went into executive session at 7:55 p.m. for the purpose of the annual evaluation of the General Manager and Park Superintendent.

Mike, Kamee, Bethany, Landon and Stephanie exited the Board Room at this time.

Came out of executive session at 8:26 p.m. Jeffery Johnson stated that Jessica Shelton had met the expectations of the Board unanimously and will receive an 8% salary increase.

10. REPORTS

Mike Shelton presented the Water Supply report. He presented the Board with an email from Wyatt Throm from TCEQ stating the Plant only has 3 outstanding violations remaining.

Mike and Bethany informed the board that MMWA would be hosting a Grand Prix on the weekend of November the 8th. Bethany secured the Liability Policy required. A building permit request from Chad Horner who is a long-term RV lessee reviewed.

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Jessica presented a donation request from Texas Parks and Wildlife regarding their magazine. Jessica also requested that the December meeting be moved up to December 4th.

11. BOARD COMMENTS

Overall praise for the staff.

12. AJOURN

The Board unanimously agreed to adjourn at 8:45 p.m.

PRESIDENT



SECRETARY
