Mackenzie Municipal Water Authority

BOARD OF DIRECTORS MEETING MINUTES
FOR NOVEMBER 2025

The Board of Directors of the MMWA held its regular board meeting on November 18, 2025, in the boardroom of the Administrative Office Building.

Jeffery Johnson called meeting to order at 7:07 p.m.

Members present:
Jeffery Jonson-Floydada
Patti Lowrance-Floydada
Joey Alvarado – Silverton
Jesse Hall- Silverton
Bill Marten - Tulia

Members Absent:
Cory Hoelting- Tulia
Justin Graves- Lockney

Others present:
Michael Shelton
Jessica Shelton
Bethany Reyna
Steve Dunn

1. **QUORUM CHECK & PRAYER**
   Jeffery Johnson declared that a Quorum of Directors is present. Bill Marten opened with a prayer.

2. **CITIZENS REQUESTS & COMMENTS**
   No citizens were present, no comments.

3. **CONSIDER AND ACT UPON CORONADO SHORES PERMIT REQUEST**
   Motion by Bill Marten, seconded by Jesse Hall to approve the permit request with building and material standards and provisions.
   Motion passed without opposition

4. **APPROVAL OF THE MINUTES**
   Motion by Patti Lowrance, seconded by Joey Alvarado to accept the minutes of the October 2025 regular meeting as printed.
   Motion passed without opposition

5. **CONSIDER AND ACT UPON FINANCIAL, PAYMENT VOUCHERS AND INVESTMENT REPORTS**
   Jessica Shelton reviewed the October 2025 Financial and Investment Reports and Payment Vouchers for the Board. Motion by Jesse Hall, seconded by Patti Lowrance to approve the October 2025 Financial and Investment Reports and Payment Vouchers as presented/printed.
   Motion passed without opposition

6. **REVIEW AND ADOPT MMWA IT DISASTER RECOVERY PLAN**

   Motion by Bill Marten, seconded by Joey Alvarado to accept the IT Disaster Recovery Plan as printed.

   Motion passed without opposition

7. **CONSIDER AND ACT UPON REVISED TCEQ ORDER**

   The revised TCEQ order was acknowledged by the Board as signed and submitted on November 3, 2025.

8. **CONSIDER AND DISCUSS PLANT IMPROVEMENT PLAN**

   Motion by Bill Marten, seconded by Jesse Hall to amend agenda item to persue TWDB funding grant for the improvement plan.

9. **CONSIDER AND ACT UPON QUOTES FOR PLANT/DISTRIBUTION PROJECTS**

   Motion by Bill Marten, seconded by Jesse Hall to approve the quotes as presented.

   Motion passed without opposition

10. **CONSIDER AND ACT UPON SALE OF SURPLUS PLANT INVENTORY**

    Motion by Jesse Hall, seconded by Joey Alvarado to approve the sale of surplus inventory.

11. **REPORTS**

    Jessica Shelton informed the board that the financial audit field work was performed in office during the week of November 10-14th. No additional concerns had been raised during that time.

    Bethany Reyna presented an overview of the Grand Prix dirt bike race event from the weekend before. She highlighted the financial gain and added preparation work that was needed for a successful event.

    Mike Shelton and Steve Dunn further elaborated on the details of the improvement plan and the quotes presented.

12. **BOARD COMMENTS**

    No comments.

13. **ADJOURN**

    Motion by Jesse Hall seconded by Joey Alvarado to adjourn at 8:44 p.m.

PRESIDENT____________________________

SECRETARY____________________________